



POST DESCRIPTION

JUNIOR PROFESSIONAL OFFICER

I. POSITION INFORMATION	
Position title	Project Officer (Migration Health Promotion and Emergency Response)
Position grade	P-2
Duty station	Conakry, Guinea
Position number	TBD
Organizational unit	Migration Health Division
Is this a Regional, HQ, MAC, PAC, Liaison Office or Country Office based position?	Country Office
Position rated on	
Reports directly to	20104060 - Programme Manager
II. ORGANIZATIONAL CONTEXT AND SCOPE	
<p>Established in 1951, the International Organization for Migration (IOM) is the leading intergovernmental organization and Related Organization to the United Nations (UN) in the field of migration. It works closely with governmental, intergovernmental, international and non-governmental partners and is dedicated to promoting humane and orderly migration for the benefit of all by providing services and advice to governments and migrants. IOM works to help ensure the orderly and humane management of migration to promote international cooperation on migration issues, assist in the search for practical solutions to migration problems, and provide humanitarian assistance to migrants in need, including refugees and internally displaced people.</p> <p>IOM’s Migration Health Division (MHD) provides comprehensive, preventive, and curative health programmes which are beneficial, accessible, and equitable for migrants and mobile populations. These programmes are implemented in close collaboration with partners, contributing towards the physical, mental, and social well-being of migrants, enabling them and host communities to achieve social and economic development. Through its Migration Health Division (MHD), as part of the Department of Mobility Pathways and Inclusion (DMPI), IOM delivers and promotes comprehensive, preventive, and curative health programmes which are beneficial, accessible, and equitable for migrants and mobile populations. Bridging the needs of both migrants and IOM member states, MHD, in close collaboration with partners, contributes towards the physical, mental, and social well-being of migrants, enabling them and host communities to achieve social and economic development.</p> <p>In Guinea, the health landscape is characterized by persistent challenges posed by infectious diseases such as Ebola, yellow fever, and Marburg fever. Ebola outbreaks,</p>	

notably the significant 2014-2016 epidemic, have highlighted the country's susceptibility to public health crises, necessitating robust responses centered on surveillance, effective case management, and community engagement strategies. Yellow fever remains endemic, leading to periodic outbreaks that prompt targeted vaccination drives and intensive vector control measures. Guinea also confronted its first confirmed case of Marburg fever in 2021, emphasizing the ongoing imperative for stringent infection control protocols and swift response capabilities. In addition to these outbreaks, Guinea grapples with malaria, tuberculosis, HIV/AIDS, and maternal and child health challenges, compounded by infrastructural limitations and disparities in healthcare access, particularly in rural and border areas. Collaborative efforts with the Ministry of Health of Guinea, alongside international partners like IOM, WHO, and CDC, are pivotal in bolstering the country's health systems, advancing disease surveillance capabilities, and implementing tailored public health initiatives that address local needs effectively.

In Guinea, IOM collaborates with various key organizations including the Global Fund to Fight AIDS, Tuberculosis, and Malaria, Gavi, the Vaccine Alliance, the Centers for Disease Control and Prevention (CDC), Plan International, and other donor-funded projects to support health initiatives for migrants and mobile populations.

Under the overall supervision of the Chief of Mission (CoM) and the direct supervision of the Programme Manager and in close collaboration with the National Public Health Coordinator in IOM Guinea Country Office (CO), the Junior Professional Officer (Migrant Health Promotion and Emergency Response) will be responsible for assisting in the implementation of health promotion and assistance programmes in Guinea and contribute to the liaison with the key donors.

III. RESPONSIBILITIES AND ACCOUNTABILITIES

1. Ensure the timely and effective execution of programme activities, adhering to IOM and donor standards and guidelines.
2. Assist in developing and updating project work plans and budgets.
3. Participate actively in the implementation of Migration Health Promotion and Emergency Response programmes.
4. Support the integration of health needs for mobile populations into programmes supported by donors such as Gavi, Global Fund, CDC, and others.
5. Liaise with key donors including Gavi, CDC, and others to ensure the health priorities of mobile populations are reflected in supported programmes.
6. Facilitate collaboration between IOM Guinea and relevant departments and teams within Gavi, CDC, and other donor organizations to integrate migration health into regional and country-level strategic documents, programmes, and initiatives.
7. Coordinate in-office activities within MHD HQ, emergency and health assessment units, delocalized global MHD units, and MHD Regional Thematic Specialists (RTSs)

to ensure synergies and consistency across different work areas related to current and future donor-supported programmes.

8. Provide technical support and assistance for capacity-building activities related to public health and health promotion for migrants, including training, mentoring, and webinars in collaboration with IOM and donor partners.
9. Assist IOM's Regional and Country Offices in coordinating with donor organizations to share information, document best practices, and contribute to the updating of evidence-based public health approaches.
10. Conduct research on general and migration-related public health topics, sharing updates with donor organizations to inform and improve their supported programmes, generate new project ideas, and identify challenges, opportunities, and best practices through literature review and other research methods.
11. Identify and disseminate critical developments and best practices in public health to MHD colleagues and donor organizations, contributing to periodic reporting and enhancing programme effectiveness.
12. Participate in relevant coordination meetings and forums to advocate for the health needs of migrants and mobile populations.
13. Participate and engage actively in the Gavi, CDC, Global Fund Secretariat related meetings, conferences, and missions; prepare reports, presentations, and publications for internal and external use.
14. Contribute to the development of knowledge products and policy briefs related to migration health.
15. Represent IOM in health sector coordination mechanisms and meetings.
16. Support data collection and analysis efforts for health assessments and surveys.
17. Perform such other duties as may be assigned.

IV. COACHING AND LEARNING ELEMENT

As an integral part of the IOM assignment the Junior Professional Officer will:

- Gain a better understanding of IOM's work as the leading intergovernmental organization in the field of migration and health as part of it.
- Gain a better understanding of global donors' approaches in humanitarian settings and their response to the health needs of migrants, IDPs, refugees, and mobile populations.
- Gain a comprehensive understanding and knowledge on migration and public health, through practical experience, working on projects and tasks focused on the three diseases and aligned with their area of expertise and interest.
- Gain experience in working in an international multicultural environment within the United Nations system,

- Gain experience in organization, management, and international cooperation activities.
- Acquire technical knowledge in migration and health by working on formulating and editing institutional strategies, priorities, and workplans.
- Access online training courses at the disposal of all IOM staff.

IV. REQUIRED QUALIFICATIONS AND EXPERIENCE

EDUCATION

- Master’s degree in public health, global health, epidemiology, population health, community health, health policy, health administration, health management, or related field from an accredited academic institution with two years of relevant professional experience

EXPERIENCE

- At least two years of relevant work experience in migration and health, public health, or a related field. This could include roles in research, program implementation, policy analysis, or project management;
- Experience working in migration and health programs in field settings, such as refugee camps, migrant centers, or communities affected by displacement, is highly valued;
- Exposure to working in an international or multicultural environment, or experience working with international organizations, NGOs, or UN agencies, is often preferred; and,
- Experience in conducting research, data analysis, and preparing reports on migration and health issues is valuable for this position.

SKILLS

- Strong analytical and critical thinking skills to assess situations, identify trends, propose solutions based on relevant research, and capacity to analyze data/information;
- Strong written and verbal communication skills, including the ability to draft reports and relevant documents and communicate clearly and concisely;
- Capacity to work collaboratively in a multicultural environment, fostering positive working relationships with colleagues and external stakeholders;
- Good organizational skills, including managing tasks, prioritizing responsibilities, and meeting deadlines;
- Flexibility and adaptability to work in a dynamic, fast-paced environment, adjusting to changing priorities as needed;
- Demonstrated initiative to take on responsibilities, propose ideas, and contribute positively to projects; and,
- Understanding and commitment to the IOM's principles and values, including human rights, sustainability, and social justice.

V. LANGUAGES	
Required <i>(specify the required knowledge)</i>	Desirable
Fluency in English and French (oral and written) is required for this position.	Working knowledge of Spanish is advantage
VI. COMPETENCIES ¹	
<p>The incumbent is expected to demonstrate the following values and competencies:</p> <p>VALUES - All IOM staff members must abide by and demonstrate these five values:</p> <ul style="list-style-type: none"> • <u>Inclusion and respect for diversity</u>: Respects and promotes individual and cultural differences. Encourages diversity and inclusion. • <u>Integrity and transparency</u>: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct. • <u>Professionalism</u>: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges. • <u>Courage</u>: Demonstrates willingness to take a stand on issues of importance. • <u>Empathy</u>: Shows compassion for others, makes people feel safe, respected and fairly treated. <p>CORE COMPETENCIES - Behavioural indicators – Level 2</p> <ul style="list-style-type: none"> • <u>Teamwork</u>: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results. • <u>Delivering results</u>: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes. • <u>Managing and sharing knowledge</u>: Continuously seeks to learn, share knowledge and innovate. • <u>Accountability</u>: Takes ownership for achieving the Organization’s priorities and assumes responsibility for own actions and delegated work. 	

¹ Competencies and respective levels should be drawn from the Competency Framework of the Organization.

- Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring and motivational way.

SIGNATURES:

1ST LEVEL SUPERVISOR

DATE

2ND LEVEL SUPERVISOR

DATE

STAFF MEMBER

DATE