



## UN YOUTH VOLUNTEER DESCRIPTION OF ASSIGNMENT

### Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

- 1. UNV Assignment Title:** UN Youth Volunteer in Private Sector Development  
  
(UNV Strategic Framework: Outcome 1 - UN entities are more effective in delivering their results by integrating high quality and well-supported UN Volunteers and volunteerism in their programs; Outcome 1.2 - Volunteer engagement is strengthened in four priority areas: (a) basic social services; (b) community resilience for environment and disaster risk reduction; **(c) peace building and peace keeping**; (d) youth. **Global Peacebuilding Programme: Output 1.3** - Equal access of communities and citizens to services improved and rights better protected with channels established to communicate issues to strengthen the social contract and increase the trust in and legitimacy of the state.)
- 2. Type of Assignment:** International UN Youth Volunteer
- 3. Project Title:** Community Security and Stabilization Programme (C2SP)
- 4. Duration:** 12 months
- 5. Location, Country:** Khartoum, Sudan
- 6. Expected Starting Date:** March 2016
- 7. Brief Project Description:** The Community Security and Stability programme (C2SP) aims to enhance stability and peace-building by strengthening resilience of communities that are affected by the conflict or are at higher risk of being drawn into conflict, by providing socio-economic infrastructure in targeted communities, providing opportunities for alternative livelihoods to at risk groups, creating an enabling environment for graduated and voluntary small arms control, and also promoting peaceful co-existence at the areas bordering South Sudan
- 8. Host Agency/Host Institute:** UNDP
- 9. Organizational Context:** Sudan, especially the region bordering South Sudan and the fringe states, is characterized by local and regional conflicts, unemployment, displacement, poverty and under development. Many of the communities in these states notably in South Kordofan, Blue Nile, Western Kordofan, White Nile, Sennar and Northern Kordofan are in conflict or on the verge of being drawn into conflicts. The huge pool of unemployment among the youth, which is estimated at 63% of rural population, and women are found to be susceptible to these conflicts. In addition, these areas have been witnessing an

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influx of refugees besides IDPs. There are very limited economic opportunities in the area, which further aggravates the situation. In addition, these conflicts affected nomadic routes thus putting additional pressure on natural resources, which have a propensity to further influence local conflicts. In order to promote peace and stability, it is imperative that the above issues are addressed urgently with interventions that can stabilize at-risk and war affected communities in Blue Nile and South Kordofan states as well as fringe areas. UNDP, Government agencies (at federal and state levels) and NGOs/CBOs in close coordination with the UN Volunteers will address the abovementioned issues through provision of alternative livelihoods, design of interventions that could stimulate the rural economy through innovative practices involving the communities, promoting graduated small arms control activities, and enhancing the capacities of communities sustain recovery and stability.

**10. Type of Assignment Place:** Assignment without family

**11. Description of tasks:**

Under the direct supervision of the Community Security and Stabilization Programme Manager and Programme Coordinator, the UN Volunteer will undertake the following tasks:

- Assist in coordinating and managing all project activities of C2SP, particularly the areas of livelihood, rural economy, business development services, microfinance, and value chain development;
- Liaising with government counterparts, relevant UN agencies and stakeholders, Implementing Partners (NGOs/CBO)s; and
- Contribute to detailing the private sector development plan in the livelihood component of the C2SP.
- Assist in planning, monitoring & evaluation, reporting, & facilitating field missions.

**Liaison and Coordination**

- Support the Programme Manager and Programme Coordinator in identification and development of synergies and partnerships with government counterparts namely Sudan DDR Commission (SDDRC) and state authorities, the UN agencies and other UNDP projects, NGOs, and other relevant stakeholders at the strategic, technical and operational levels.
- Assist in implementing the project as envisioned in the project document. Coordinate and establish coordination mechanism with other UNDP and UNCT programmes in relation to C2SP activities in the area of livelihood, rural economy, business development services, microfinance, and value chain development.
- Assist in building the capacity of the SDDRC and its field offices.
- Liaise with UN, NGO, private and public sector, and livelihoods actors to gather livelihood and rural economy related information, and identify synergies and program activities suitable for C2SP.

**Support for implementation of project field operations**

- Provide inputs and support to Programme Manager and Programme Coordinator, UNDP Sudan C2SP Team in overall project planning and implementation of C2SP activities.
- Provide analysis of economic and market trends in the region to the Project Coordinator.
- Analyze areas for continuing support based on changing trends and priorities. Support the establishment of an information system, with data collection and flows (database) related to economic activities with relevant partners. Integrate local initiatives into that system where possible. Facilitate the use of these data to inform state-based planning and monitoring.
- Work closely and provide needed technical assistance to relevant line ministries to support an appropriate level of understanding of C2SP requirements and explore possible programmatic response.
- Assist and guide implementing partners in preparing appropriate interventions on business development services, microfinance, micro insurance, and value and supply chain.
- Strengthen the livelihoods component of the programme and mentor national C2SP officers.



## Monitoring and Evaluation:

- Assist in regular M&E of activities to gauge progress and to ensure the quality of implementation of project activities.
- Undertake regular monitoring on C2SP implementing partners and relevant bodies such as business development service providers, microfinance and micro insurance sectors, value and supply chain sectors, etc.
- As and when required, guide the management about corrective actions on the livelihood interventions of the programme.

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

## 12. Results/Expected Output:

- Efficient, timely, responsive, client-friendly and high-quality support rendered within team and to beneficiaries and counterparts.
- Prepare draft guidelines on C2SP private sector development.
- Capacity building training of C2SP Implementing Partners.
- Submit reports on progress of implementation including those lessons learnt.
- Submit required and other project reports for management information, oversight and action.
- Periodical reports to the UNDP Programme Manager and Programme Coordinator.
- A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

## 13. Qualifications/Requirements:

- Master's Degree in business administration, management, economics, international development, social sciences, or other related field
- Experience in working in a development context is preferred
- Fluency in English is required.
- Working knowledge of Arabic is desirable

## 14. Learning expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

- Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.

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- Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.
- Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, UNICEF will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. UNICEF will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

**15. Living Conditions:** Khartoum, Sudan is a family duty station. Basic accommodation is available.

**16. Conditions of Service** ([International CoS 2015](#))

A twelve month contract; monthly living allowance (MLA) base intended to cover housing, basic needs and utilities, with a base rate of US\$ 1,243, which is adjusted monthly according to the movement (upwards or downwards) of the Post Adjustment Multiplier (PAM), which is established by the International Civil Service Commission (ICSC) to ensure that international UN Volunteers have comparable purchasing power at all duty stations despite varying costs of living. The applicable MLA is calculated as follows:  $MLA = (MLA \text{ base rate} \times PAM) + \text{MLA base rate}$ . See ICSC website <http://icsc.un.org> for more information on the applicable PAM rates.

In addition, UN Volunteers are provided a one-time settling-in-grant (if applicable); Well-Being Differential (applicable only in hardship non-family duty stations) life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

**17. How to apply:**

Eligible candidates, **born on or after 1st January 1989**, whose previous work experience in areas relevant for the assignment does not exceed two years, should do the following:

**If you are not a candidate in the UNV database**, please apply by registering your profile through the following link: [http://ereta.unv.org/html/index.php?module=myprofile&ad=YTH15FFITA\\_SUD](http://ereta.unv.org/html/index.php?module=myprofile&ad=YTH15FFITA_SUD). The advertisement code **YTH15FFITA\_SUD** will appear automatically under the 'Special Recruitment' tab of your UNV profile and can be changed from there if needed.

**Important:** Once you have created your UNV account and after validating your email address, please complete all sections of your profile. Your application can only be considered once you have clicked on the green 'Submit My Profile' button. As a confirmation of your successful registration, you will receive an email with your UNV roster number.

**If you already are a candidate in the UNV database**, please update your profile through: <http://MyProfile.unv.org> and select the code of the assignment you wish to apply for from the drop down list in the 'Special Recruitment' tab of 'MyProfile'.

Should you wish to be considered for more than one UN Youth Volunteer assignment, you can express your interest in other Descriptions of Assignments in the 'Additional Remarks' section of your profile by entering there the corresponding code. Please note however that your profile will be proposed to the host agency for only one UN Youth Volunteer assignment.

Closing date: You must be fully registered in the UNV database of candidates not later than **8<sup>th</sup> November 2015** (applications received after that date will not be taken into consideration).

Only shortlisted candidates will be contacted.